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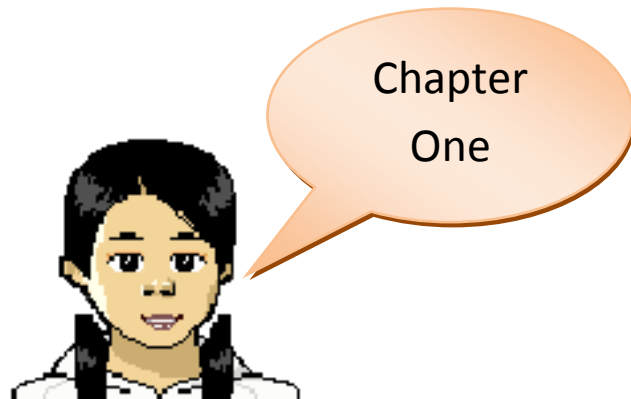


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Grade Two



Chapter
One



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Starting Graphics

To create pictures shapes or lines using the computer you can use paint or draw program.

Every draw program has drawing tools in a toolbox

You use the mouse to control the tools:

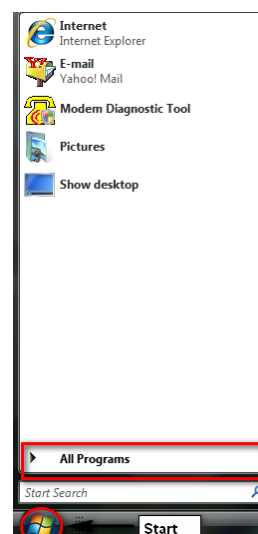
1. Point
2. Click
3. Double-Click
4. Drag
5. White space or canvas is the blank area on the screen where you draw or paint

Start the Draw program on your computer.

1. Click start.



2. Click All Programs.





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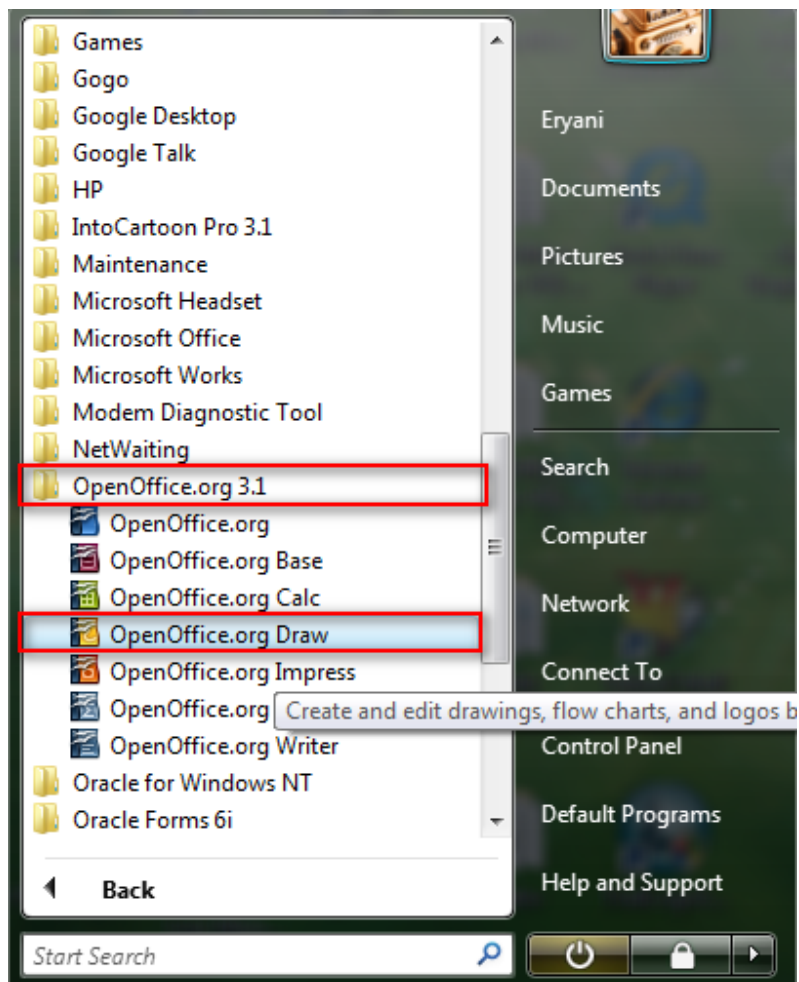


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3. Click OpenOffice.org 3.1

4. Click OpenOffice.org Draw





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Drawing Lines and Shapes

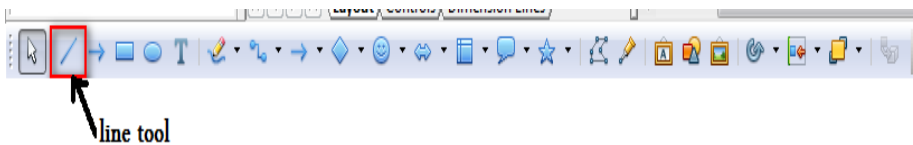
Lines can be made in many ways.

Click on the line tool.

This gives you a line each time you drag.

Steps:

1. Click the line tool in the drawing toolbar.



2. The pointer becomes a +
3. Click once to start.
4. Drag the pointer then click again to end the line.
5. Double-click to stop drawing lines.



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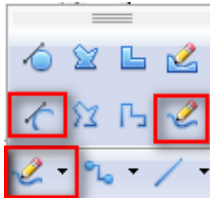
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Curved Lines

To make **curved** lines:

1. Click for curves.

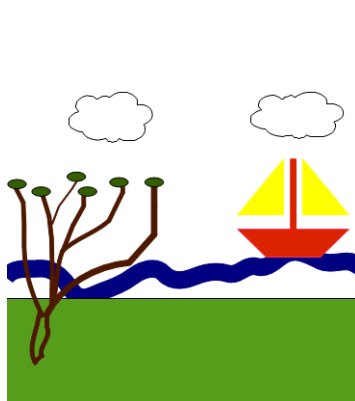


2. Draw the shape you want with the pencil  or  .

3. Double-click to finish drawing a shape with curve tools.

Line style:

1. Draw a picture.



2. Select a shape.



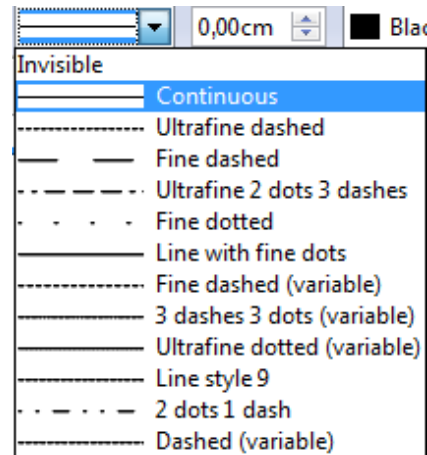
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3. Click on the line style arrow.



4. Click on Dash Style.

5. Make the lines dotted

.....

6. Make the dashes -----

Drawing Shapes

To draw a rectangle:

1. Click on the Basic shapes tool.



Basic shape tool

2. Click the rectangle tool in the toolbox.



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3. Drag the rectangle pointer down and away from the starting point on the blank page.
4. Release the mouse button you draw a rectangle.

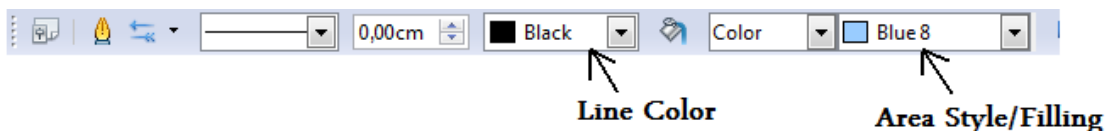
To draw ellipse shape:

1. Click the ellipse tool in the drawing tool bar. 
2. Hold down the left mouse.
3. Drag the ellipse pointer to draw a round shape.
4. Release the mouse button you draw an ellipse.

Using Colors

The paint program gives you choices of color. The color box contains 28 different colors.

- Click on a line or a shape to select it.
- Click **Line Color** and Area **Style/Filling** tools in the **Line and Filling** tool.





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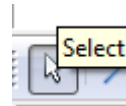
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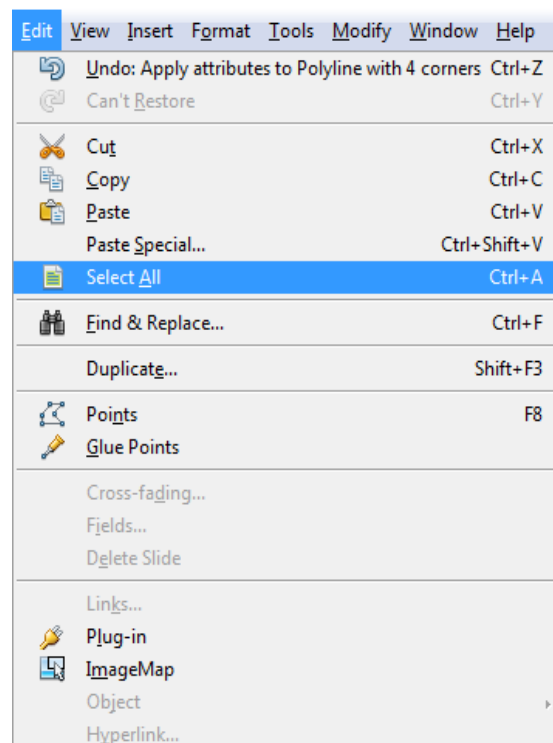
Grouping

- Draw a picture of a face using lines and shapes.

- Click the select object arrow



- Drag a rectangle all round the picture.





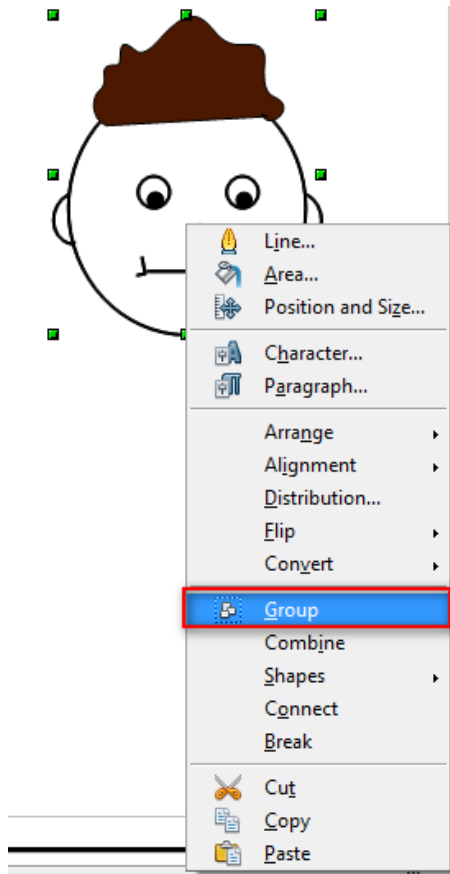
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- Or to select click Edit then Select All.



- Click the left button of the mouse then click group.
- This holds the pieces of your picture together.



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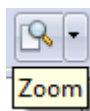
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Drawing Details

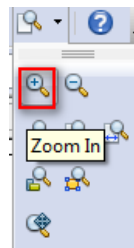
Zoom makes part of the picture look bigger.

Zoom helps draw details.

- Draw a small circle.
- Click on the zoom.



- Click Zoom In.



- Click on the object.
- The object gets bigger.
- Draw 2 smaller circles and a line inside.
- Click on the zoom 100% this makes you zoom back to the real size.



- Click zoom in tool again and add hair.
- Add more details.
- Zoom out to see the finished drawing.
- Remember to Group the face.