Graduate Certificate in Applied eLearning - Evaluation of eLearning for Effective Practice

Timetable for 2011

Weeks	Class sessions	Topics
1. 1 to 7 August *Introduction to the subject*	**Online meeting:** 4 August – 16:00–17:00	Orientation to the course and the class participants in an online meeting. **Activity one:** post your introduction on your blog.
2. 8 to 14 August *An overview of evaluation and quality?*	**Discussion forum**	Evaluation in eLearning – the ADDIE model of educational design and using benchmarks to measure quality. **Activity two:** participate in the discussion about the evaluation of eLearning.
3. 15 to 21 August *Methods of evaluation and projects*	**Online meeting:** 16 August - 19:00–20:00	Explore different types of evaluation and the methods to be used in the projects. **Activity three:** explore literature about evaluation, and post a summary to your blog. • Use the discussion forum to organise yourselves into groups for the evaluation projects - negotiate your methods of working collaboratively.
4. 22 to 28 August *Planning evaluation – rationale, goals decisions*	**Online meeting:** tba	Explore the reasons for your evaluation project, goals and the decisions to be made - begin the plan. Feedback process is outlined. **Activity four:** describe the *background and rationale*, *goals,* and *decisions* - on your project wiki.
5. 29 August to 4 September *Planning evaluation – purpose, evaluation questions*	**Group work**	Decide on the purpose of the evaluation, and invite feedback from the class on your plan. **Activity five:** discuss and prepare the *aim* and the *evaluation questions* to fit with the *decisions* - on your project wiki. Use forum to ask for feedback from the class.
6. & 7. (2 wks) 5 to 18 September *Planning evaluation – evaluation design*	**Online meeting:** tba	Explore and prepare the evaluation design (methodology) - sampling methods, instruments, triangulation, and analysis of data. **Activity six:** collaborate in your groups to design the evaluation – add to your project wiki.
8. 19 to 25 September *Planning evaluation –draft plan*	**Group work**	Continue developing the plan and request feedback. **Activity seven:** prepare other sections of the plan to complete a draft plan – limitations, logistics and time line, budget, references and appendices - add to your project wiki.

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9. 26 Sept to 2 October *Planning evaluation - finalising plan*	**Online meeting:** tba	Finalise the evaluation plan, and schedule data collection. **Activity eight:** incorporate feedback into the plan, finalise and submit the final plan. • Organise collection of data – send out invitations to participate.
10. 3 to 9 October *Reflection of group evaluation process*	**Self-directed work**	Reflect on the group evaluation processes you have undertaken. **Activity nine:** report and reflect on the personal contributions you have made to the group process, and what you learned about working in a group – post to blog.
Break - 10 to 21 October		
11. & 12. (2 wks) 24 October to 6 November *Conducting evaluation*	**Online meeting: (wk11)** tba **Group work**	Overview of collecting, analysing and interpreting data for evaluation. **Activity ten:** analyse data and write up the findings – prepare tables, graphs and explanations – add to your project wiki. Submit final results (wk12).
13. 7 to 13 November *Evaluation literature*	**Discussion forum**	Discuss examples of evaluation literature that can be used in your report. **Activity eleven:** search for and select suitable articles or reports to discuss on the forum.
14. & 15. (2 wks) 14 to 27 November *Evaluation reporting – Discussion.*	**Online meeting: (wk14)** tba **Group work**	Prepare a draft discussion about your evaluation results, report this to the class and invite feedback. **Activity twelve:** collaborate to prepare a draft report with discussion of your findings – add to your project wiki.
16. 28 Nov to 4 December *Evaluation reporting – draft report*	**Group work**	Prepare a draft report – add conclusion and recommendations, executive summary and reference list. **Activity thirteen:** collaborate to prepare a draft of the final sections of the report – add to your project wiki. Invite feedback.
17. 5 to 11 December *Finalising the Evaluation process*	**Group work & self-directed work**	Finalise the evaluation report, and your reflections about the evaluation process. **Activity fourteen:** Submit the final evaluation report. Summarise your reflections about the evaluation process – post to blog.