

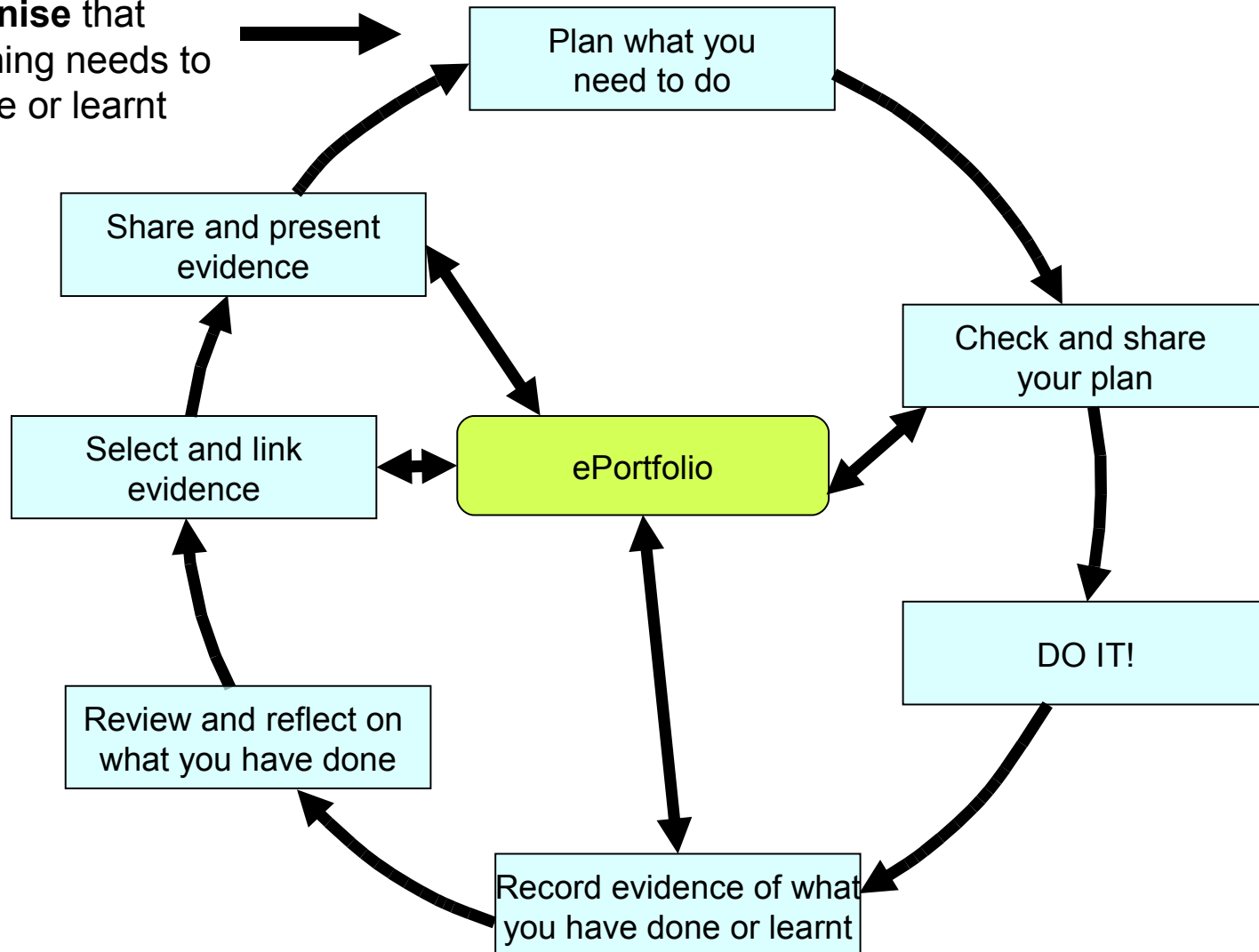
The ePortfolio Process

Background to the process

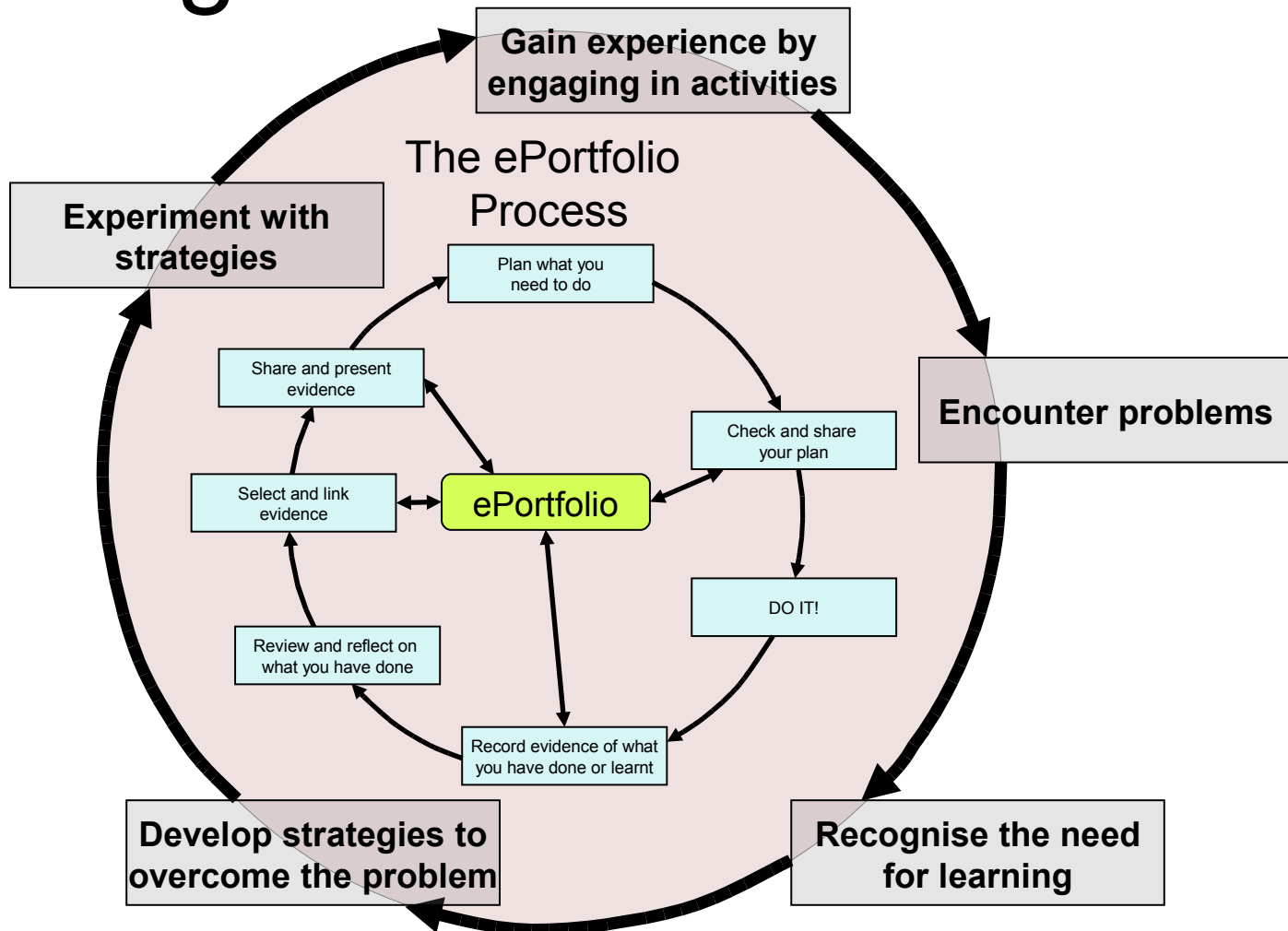
- The learner must be clear about their 'reason' for maintaining an ePortfolio
- The 'reason' will determine what evidence/artefacts should be stored
- The 'reason' will determine how the ePortfolio will be used

The ePortfolio Process

Recognise that something needs to be done or learnt



The ePortfolio process and Learning



The ePortfolio process

- **Collection:** of evidence appropriate to the purpose and audience of the portfolio
- **Selection:** of new evidence that will ‘add’ something to the existing evidence stored in the portfolio.
- **Connect:** link the new evidence into the existing portfolio.
- **Reflection:** on the evidence in the portfolio.
- **Action Plan:** based on reflections on progress against curriculum and personal goals/targets.

The collection/selection stage

The learner must:

- Know what they need to evidence if they are to be able to collect it
 - *must be clear about what it is they are supposed to be learning*
- Have an understanding of what would be appropriate evidence and what would be the best format to use to record it
- Be familiar with the evidence they already have in their e-portfolio
 - *they must make judgements about the new evidence*

The connection stage

The learner uses their knowledge of:

- What is already in their e-portfolio,
- What needs to be evidenced (curriculum and personal goals/targets) and
- What the new evidence proves

to make decisions on where/how to link the new evidence into the existing structure.

The reflection stage

The learner uses their ePortfolio to help them to reflect on their progress against targets/plans and add their reflections to their e-portfolio.

- *My target was to achieve a level 6 – I only achieved a level 5 – I talked to my teacher and we agreed that I need to ____*
- *I did it that way and it fell over – I did it by ____ and it stood up – I need to do it again – I will learn from my experiences*
- *When I looked at the video of my last presentation I ____ next time I will ____*

Action Plan

The learner:

- Designs an action plan that will enable them collect the evidence that they need for their purpose
- Stores the action plan in their ePortfolio
- Follows their action plan