

IMPLEMENTATION AND MAINTENANCE OF COLLABORATIVE ACADEMIC FRAMEWORK

PURPOSE

To define how the **Collaborative Academic Framework** will be implemented and maintained.

BACKGROUND

The TEC has funded the development of a collaborative academic framework consisting of:

- A common statute for academic collaboration
- Common programme development processes
- Common glossary
- Common values and academic principles for collaboration
- Benchmarking revaluation
- Implementation and maintenance

The Education Act 1989 (section 194) gives Councils the power to make statutes on any matter permitted by the Act. The Act (section 182(2)) requires each Council to establish an academic board and to request and consider advice from the academic board before making a decision or statute regarding any academic matter (section 182 (4)).

Councils of all potential collaborative partner institutions have delegated (in some cases through the CE) authority to their academic board to:

- Approve programmes
- Make or endorse policy and regulations in the following matters
 - Admission of students
 - Course and programme quality
 - Awarding of qualifications
 - Assessment and tuition

The main implication of these requirements is that academic boards will **individually approve** the Collaborative Academic Framework and changes to it.

Since each institution will individually adopt the framework and changes a process is required to ensure ongoing consistency.

PROPOSED MODEL

The Academic Collaboration Regulations will be adopted by Academic Boards of collaborating institutions. This will enable them to only make changes to the Collaborative Academic Framework in accordance with the agreed procedures.

For each collaborative arrangement active using this framework, there must be a body with defined authority and functions related to the maintenance of the Collaborative Academic Framework. This body is referred to as the Collaborative Academic Committee. These functions include:

- provide **advice** on matters related to Collaborative Academic Framework to the academic boards of each participating institution
- **consider** and **recommend** the adoption and changes to the Collaborative Academic Framework to the academic boards of each participating institution by 30 August each year
- **monitor** the operation of the Collaborative Academic Framework
- **report** annually on the operation of the Collaborative Academic Framework to the body responsible for governance of the collaborative arrangement, referred to as the Collaborative Board.

Requests for changes to the Collaborative Academic Framework shall be made to the Collaborative Academic Committee by participating institutions through their representative on the committee. The Academic Committee shall consider changes and make recommendations to Academic Boards

When an Academic Board wishes to adopt a change to the Collaborative Academic Framework as recommended by the Collaborative Academic Committee they shall approve the change **subject to** the change being approved by all other participating institutions and forward a copy of the resolution to the administrative centre for the collaborative arrangement.

When all Institutions have approved a change the administrative centre will notify all institutions that the change is finalised and should be implemented.

If the Academic Committee cannot reach agreement on a change to the Collaborative Academic Framework then the change shall be referred to the Collaborative Board for a decision.

Notwithstanding the process above the Academic Committee may approve changes to the Framework that are not material and advise Academic Boards. Changes that are considered to be not material are changes that do not alter the intent of a statement. Eg correction of grammar, clarification of definitions.

Approval of the initial Collaborative Academic Framework shall follow the same process as a proposed change to the framework.

Changes to the Collaborative Academic Framework



