



Commonwealth Youth Programme Regional Centre for Africa (CYPRCA)  
International Labour Organization (ILO), Lusaka Office

## INTERNATIONAL ToT PROGRAMME Call for Participants

“International Perspectives in Youth Entrepreneurship Training”  
IPYET 2012 | Zambia



## Introduction

The Commonwealth Youth Programme (CYP) and the International Labour Organization (ILO) in collaboration with the Zambia Ministry of Labour and Social Security (MLSS), the Ministry of Sports, Youth and Child Development (MSYCD), and partners are organizing an international training of trainers programme on "International Perspectives in Youth Entrepreneurship Training" IPYET 2011. The programme is designed as an annual intensive trainer-of-trainers course in youth entrepreneurship training. The programme is expected to share experiences in youth entrepreneurship training in countries and introduce participants to contemporary materials, techniques and approaches developed in the field.

## The Workshop

There are several manuals, tools, models, frameworks, and approaches in training young people in entrepreneurship. Several questions however arise – how relevant do young people consider these; how effective and efficient are these trainings; what worked, what didn't, and what lessons were realized; are these workshops really youth centred or are they just entrepreneurship training? These and many more are unending questions underlying the need for such an international workshop. This programme is an attempt to find answers to some of these questions.

The Commonwealth will showcase several models in the area of small business financing, advocacy towards creating an enabling environment for youth enterprises and Business Development Services (BDS). Models such as Start and Improve Your Business (SIYB), SCREAM™ Child Labour Tools, and Gender and Entrepreneurship Together (GET Ahead), from the ILO will be showcased. Several other approaches from ILO, CYP, SNV, GTZ, UNDP, Junior Achievement, the IMF, World Bank, and UNICEF among others will be presented during this training programme. A unique component of this programme is its focus on "participants' facilitation". The programme is flexible and experiential. All participant co-facilitate various sessions and their own country/project experiences come to bare in shaping the learning experiences for the group.

## Workshop Objectives

By the end of the programme participants would be able to:

- Describe good practices in the field of youth entrepreneurship training
- Use new materials, techniques, and approaches in their youth entrepreneurship training programmes
- Explore further information on sources of youth entrepreneurship training materials and techniques
- Design, implement, and evaluate sustainable Youth Entrepreneurship programmes

## Target Participants

The programme is targeted at youth development practitioners, social development programmers, enterprise mentors, trainers and academia. The workshop will accommodate a maximum of 30 participants. Participants are expected to have minimum of an academic degree with at least 1 year experience in youth work, or a diploma with at least 3 years experience in youth development. Basic IT skills are essential and internet access is a must.

*Participants' profiles include:*

- Youth Officers working with Ministries responsible for youth, National Youth Councils, Youth Resource Centres, etc.;
- Officers and trainers with enterprise and entrepreneurship training centres;
- Youth development practitioners and programmers;
- Staff of NGOs, CSOs, and International Organizations with a focus on youth employment/entrepreneurship;
- Academics, etc.

## Workshop Language and Dates

This programme will be conducted in English as follows:

- Online Training (*internet access required*) – 09th January to 25th March 2012
- Residential Programme – 20th April to 29 April 2012 in Zambia.

with a further six months of virtual technical support from ILO, CYP, and partners.

## Visas and Travel Support

Not all nationalities may require a visa prior to entering Zambia. The organisers may provide support letters for visa applications upon request. All participants will be responsible for obtaining visas where required and for covering any travel related fees.

## IPYET Facts

# 65:18

65 participants - from training institutions, government, NGOs, and private sector - from 18 countries have so far participated in IPYET in just two years.

# 01:03

the facilitator-participant ratio is 1:3 - unchanged since IPYET 2010. Having expert facilitators is a key value of the IPYET programme every year.



We believe in hands-on training thus, trainers must practice what they train their youth.:- Participants at the IPYET 2011 training programme undertaking a SCAMPER exercise from the GET Ahead training tool.

All participants should arrive in Lusaka not later than **19 April 2012** for the residential programme.

**Deadline** for applications and for bursaries is **17th August 2011**

#### Participants' Fees and Other Costs

A:	Tuition and Materials*	\$1,300
B:	Lodging	\$1,600
C:	Board/Dinner and Incidentals~	\$300
	<b>TOTAL</b>	<b>\$3,200</b>

*\*Tuition and materials include the cost of the tuition, resource and learning packs, as well as lunch during workshop days. The costs indicated here do not include costs of airfares/transport to and from Zambia, and travel documents and visa fees if applicable.*

*~Figures for Board and Incidentals are estimates only. If paid to the programme account, it will be refunded at the start of the workshop in Zambian Kwacha equivalent*

#### Getting Financial Support

The CYP Regional Centre for Africa (CYPRCA) and the ILO Lusaka Office will offer partial bursaries to some participants upon application. Bursaries may cover only (A) tuition and materials and/or (B) Lodging. Bursaries will NOT cover allowance. Bursary recipients/organizations are expected to cater for their own travel to and from Zambia, dinner, and local upkeep (C). Bursary applicants should indicate their request for a bursary and fill a motivation page on the nomination form and submit to [ipyet@cypafrica.org.zm](mailto:ipyet@cypafrica.org.zm) Deadline for applications for bursaries is 17<sup>th</sup> August 2011. Successful applicants will be notified by 26<sup>th</sup> August 2011.

#### About the Organisers

The Commonwealth Youth Programme (CYP) is an intergovernmental organisation of the Commonwealth Secretariat, working to integrate young people into national development. Founded in 1974, the CYP has for over three decades provided a range of services to young men and women, youth workers, NGOs and national governments in the four regions of the Commonwealth. The CYP operates from four regional centres located in Zambia (for Africa), India (for Asia), Guyana (for Caribbean), and Solomon Islands (for Pacific). Youth Enterprises and Sustainable Livelihoods (YESL) is one of three strategic programme areas of the CYP. The programme promotes a sustainable livelihoods approach to youth employment in the Commonwealth by stressing on the need for young people to become job-creators (youth entrepreneurs) instead of merely job-seekers.

The International Labour Organization (ILO) Lusaka office Youth Employment Project (YEP) addresses two different levels of activities, both of which are essential in creating more and better employment for young people. The programme concentrates on creating an enabling environment with regard to youth employment and support for National Action Planning. The programme also pilots innovative approaches to decent employment and entrepreneurship for young women and men based on international good practices and related to the needs of and potential of the economies of countries, as well as targeting sectors economic sectors holding potential for decent employment, self-employment and enterprise development for young people.

#### Workshop Follow-up Arrangements

Participants are expected to develop action plans for enhancing current youth entrepreneurship training programmes in their countries. CYPRCA, ILO, and partners will provide a 06-month virtual support programme (VSP) for implementation of learning outcomes from this training programme to participants.

#### IPYET Facts

**35%**

*The programme is very competitive. The percentage of qualified applicants admitted to the training programme in 2010 was only 35%.*

**43:57**

*The ratio of males (43%) to females (57%) at the first edition. The selection panel strives to achieve a gender balances in all IPYET workshops*

[www.bit.ly/ipyet](http://www.bit.ly/ipyet)

*the fastest route to getting more information about the IPYET programme, previous participants, testimonies, pictures, and related resources.*

#### Venue Details

Lake Safari Lodge  
Siavonga, ZAMBIA  
P. O. Box 33565, Lusaka  
Tel: +260 211 511148/511024  
Email: [info@lake-safari.com](mailto:info@lake-safari.com)  
Website: [www.lakesafari.com](http://www.lakesafari.com)

*Set on the banks of the Kariba Lake, and fed by the mighty Zambezi river, the resort is one of Zambia's premier conferencing destination. The village setting enables delegates to have plenty of free time to relax and enjoy the best nature can offer.*



Workshop Sessions will be held both outdoors and indoors to showcase a good mix of training approaches and effectiveness. IPYET 2011 participants in a production exercise outdoors (left) and playing SIYB Game indoors (right)



Multi-disciplinary practical exercises for EVERYONE! Participatory and experiential training sessions, unconventional venues ... participants at IPYET 2011 an SIYB Game class exercise (left) in a GET Ahead production exercise (centre), and undertaking a business networking training exercise on a ferry boat (right).

*'The program does a good job of teaching entrepreneurship skills to young people, and we were further educated on these activities as training facilitators'.*

- Mr. Alex Shipillo, Impact Entrepreneurship Group, Canada

*'What I learnt have been very useful. I can now develop training programmes for small income generation businesses and I see and measure my results'.*

- Ms. Angela Reane, Ministry of Youth, Mozambique.

*'IPYET 2011 was a well designed and organised programme. All the facilitators were on top of the sessions. Twalumba (Thank you in Tonga) - Simon-Peter Aheto, MIT, Center for Cont. Edu. University of Cape Coast, Ghana*

From IPYET Alumni

### IPYET 2011 Residential Programme Broad Time Table

	DAY 1 - Sat.	DAY 2 - Sun.	DAY 3 - Mon.	DAY 4 - Tue.	DAY 5 - Wed.	DAY 6 - Thu.	DAY 7 - Fri.	DAY 8 - Sat.
8:00 - 10:30	Welcome and Opening Ceremony Objectives and Expectation Setting.	10am – Market Research Exercise TT: 5	<b>Seminar 1:</b> Enabling Environment for Youth Entrepreneurship	<b>Workshop 2:</b> Small Business Production Services	<b>Workshop 4:</b> Costing Products and Services <b>WC:</b> <i>The Dark Side</i>	<b>Seminar 4:</b> Business Financing <b>D:</b> <i>the missing link?</i>	<b>Seminar 6:</b> Managing Enterprise Development Programmes <b>WC:</b> <i>So what next?</i>	@09:00 Departure to Lusaka
11:00 - 12:30	<b>WC:</b> Understanding Youth Employment (with ZamCSO, WB and UNDP)	Market Research Exercise	<b>Lecture 1:</b> ILO and CYP YE Perspectives <b>Seminar 2:</b> IPYET Training Methodologies <b>FB:</b> <i>Enabling Env. for Yent.</i>	Small Business Production Services TT: 3,4	Business Costing TT: 11	<b>Workshop 5:</b> Financial Reporting	<b>Workshop 6:</b> Managing Ent. Devt. Programmes: M&E, and BHAP TT: 20	Arrival in Lusaka
14:00 - 15:30	<b>Seminar 1</b> International Perspectives in Youth Employment (with SNV, Norsad, JA)	13:00 – Departure to Siavonga	<b>Workshop 1:</b> Entrepreneurship and Business Ideation <b>WC:</b> <i>What is NOT Entrepreneurship</i>	<b>Workshop 3:</b> Marketing TT: 6 <b>D:</b> <i>product for markets or vice versa?</i>	<b>Lecture 2:</b> Perspectives in Sustaining Livelihoods TT: 12,13	Financial Support Services and Tools TT: 14,15,16	Field Trip	Lusaka Tour
16:00 - 17:30	Lusaka Tour	Arrival in Siavonga	Business Ideation TT: 1,2	Marketing TT: 7,8 <b>FB:</b> <i>The Greatest "P"</i>	<b>Seminar 3:</b> International Perspectives in Youth Entrepreneurship <b>FB:</b> <i>Country Cases</i>	<b>Seminar 5:</b> Perspectives in Sustaining Livelihoods TT: 17,18	<b>Lecture 3:</b> The ILO/CYP 6-months VSP for IPYET Alumni <b>Programme Evaluation</b>	OPEN
19:30 - 20:30	OPEN	OPEN	OPEN Evening / Social Event	Boat Trip @ 16:30 TT: 9,10	OPEN Evening / Social Event	TT: 19 By the Village Fire	Open Evening / Social Event	@17:00 Valedictory Programme and Dinner Reception.

International Perspectives and Case Studies  
Field Study/Programmes and Travel  
Tools and Approaches in Youth Entrepreneurship Training

Action Planning and Possible Areas of Technical Assistance  
Social Events / Participants' Led Activities  
Ceremonies - Opening and Closing Sessions

**Programme Summary:**  
6 Workshops, 6 Seminars, 3 Lectures,  
20 Training Tools (TT)



International  
Labour  
Organization



**Republic of Zambia**  
Ministry of Sports, Youth and Child Development (MSYCD)  
Ministry of Labour and Social Security (MLSS)



**COMMONWEALTH  
SECRETARIAT**

### Contacts:

Deadline for ALL applications is 17 August 2011. No postal, hand-written, or hand-delivered applications will be accepted. Email all applications and queries to [ipyet@cypafrica.org.zm](mailto:ipyet@cypafrica.org.zm)

For further information, requests for forms, and partnerships, kindly contact the IPYET Coordinators below:

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**INTERNATIONAL TRAINERS WORKSHOP**

**“International Perspectives in Youth Entrepreneurship Training”**  
January - October 2012 | Zambia